

For office use only

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# Claim Form

## 1. Your details

Lead Insured's name

Euler Hermes Policy Number

Name of Creditor (other insured) for this Debt if different to above

**Please provide your contact details for this claim**

Name  Position

Preferred method of contact:  Email  Post  Fax

Please give us your email address/postal address/fax number as indicated

## 2. Buyer details

Full Company Name

Trading Style (if different)

Proprietor(s) Name(s) (if not Limited)

Address

Postcode (if applicable)  Country

National Identifier (eg Registration No)  Euler ID No

## 3. Debt details

Currency:

Exchange rate (if applicable):

Invoice month & year	Net amount	VAT amount	Gross amount
<b>Total Invoiced</b>			
<b>Amount of any Work in Progress</b> (as defined in your policy):			

## 4. Details of your claim

**Reason** Tick 1 box only

Buyer in Insolvency

Protracted Default

Inconvertibility

Insured Peril

Public Buyer Default

### A. TRADING WITH THE BUYER

Are any of the unpaid invoices subject to a dispute?  Yes  No

If yes, please provide full details in Section 6, and confirm which invoices are disputed.

State your contractually agreed terms of payment

**Method of Trading** (select one of the following)

Open Credit

Consignment Stock

Letters of Credit

Bills of Exchange

Other – please give details

### B. ACTION TAKEN TO RECOVER THE DEBT

Euler Hermes Collections Case Number (where applicable).

If Euler Hermes Collections were not instructed to recover this debt, please provide details of all collection action taken, including the third party used, the date when legal action commenced and copy correspondence.

**C. SECURITIES HELD** Please indicate as shown.

Retention of title – please give details

Guarantees

Contra account

Lien

Other – please give details

Action taken to enforce your security

**D. JUSTIFICATION FOR CREDIT** Please indicate what you have used.

Euler Hermes Approved Limit

First Source Opinion

Trading history

Other – please give details



## Additional information


## 7. Declaration & authorities

I/We agree that where a claim is paid in accordance with policy terms and conditions as soon as Euler Hermes UK plc ("EHUK") and/or Euler Hermes Ireland ("EHI") notify us of their payment of the claim I/we agree that our rights to any Salvage, including any dividend declared in the Insolvency of the Insured Buyer, will be automatically assigned to EHUK and/or EHI. I/We warrant that at the time of the assignment to you, we have full ownership of the debt as well as the rights to any Salvage.

I/We confirm that all documents relating to the debt are available for inspection if required. I/We authorise Euler Hermes UK plc and/or Euler Hermes Ireland to communicate on my/our behalf with any person dealing with the buyer's affairs.

I/We declare that to the best of my/our knowledge and belief, the information given here is true and correct in every respect.

Name of signatory

Position in company

Signature

Date

**We will acknowledge your claim within 5 working days.**

**PLEASE RETURN THIS FORM TO EULER HERMES COLLECTIONS UK LIMITED:**

### By Email

[infocoordination@eulerhermes.com](mailto:infocoordination@eulerhermes.com)

### By Post

Euler Hermes Collections UK Ltd  
1 Canada Square  
LONDON  
E14 5DX

### By Fax

From the UK: 020 7718 7260  
From the RoI: 01 664 2651

### The Data Protection Act 1988 Information Notice:

Data relating to you as an individual or individuals within your organisation will be processed by Euler Hermes UK plc and companies and Branches within the Euler Group of companies ("data controller") and will be held securely in confidence and processed for the purpose of carrying out the business of the data controller and associated activities such as insurance, risk assessment and other related activities ("Activities"). The data controller may consult with and disclose the personal data to third parties such as insurers, credit insurers, credit reference agencies and other carefully selected parties ("Third Parties") who along with the data controller may process the data for the purpose of carrying out the Activities for any business applications made directly or indirectly to the data controller now or in the future. The data controller may also receive data on you from such Third Parties. The data will be processed both within and outside the European Economic Area. The data controller may contact you with details of other products in writing, electronically or by phone. If you do not wish to be contacted in future please tick the box and return to the data controller at the address shown.

I/We object to you using the data for commercial direct marketing purposes.

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