

NEW COLLECTION CASE - INSURED

Version 2.0

How to

Fill out the form on the screen and save it to your computer. Hereafter email the form to claims-collections.dk@eulerhermes.com.

Date:

Information needed for the collection case handling

Please provide copies of the following documents, which are needed for the amicable collection process - please indicate the ones you have enclosed:

- 10-days notification of debt collection (according to Danish Law)
- All outstanding invoices (and credit notes regarding the outstanding amount)
- Statement of account showing the period 6 months prior to the first outstanding until today (must show all movements on the account)
- Statement of account showing all open items
- Information about any payments that are not shown on the statement
- Order confirmations
- Delivery confirmation, consignment note or similar
- Documentation for agreed interest rate
- Any correspondence with the debtor

Please clarify if any of the above cannot be provided:

Your information

Policy no.:		Company:	
Contact person:			
Phone no.:		Email	

Information about the debtor

Company name		Address			
Email:		Contact person:			
Phone no.:		Website:			
EH ID:		Your debtor ref. no.:		CVR no/VAT*:	
Debtor's bank details:					

*Alternatively company registration number for the relevant country.

All invoices

No.	Invoice no.	Invoice date	Due date	Invoice amount	Outstanding invoice amount
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total amount:					

Information about the collection case:

Is the case covered by SRC/SRC Top Up?	Yes		No		If yes, note SRC/SRC Top Up policy no:				
Is the case covered under DCL?	Yes		No		Currency				
Agreed interest rate (% p.a.):*					Various fees				
Date for notification of debt collection sent to the debtor :					Dispute(s)?	Yes		No	
Retention of title?	Yes		No						
Comments:									

It is acknowledged that the above debt collection case is handled and settled according to the present terms and conditions of Euler Hermes. Following the debt collection department will make a claim on your behalf and settle with our claims department.

* If the interes rate differs from the statutory interests rate please provide documentation for this.

Contact Euler Hermes
 Euler Hermes Danmark,
 filial af Euler Hermes SA, Belgien
 Møntergade 5
 DK-1116 København K

+45 88 33 33 88
 contact.dk@eulerhermes.com
 eulerhermes.dk
 BNP Paribas: 8149-1700006079
 CVR-nr.: 21 32 07 06